

OAEMS

FALL 2012 Board Meeting Minutes

Date of Meeting: Friday, October 19<sup>th</sup>, 2012

Meeting Called to Order: 16:30 hrs. by Pres. Karen Beavers

**Members Present:** President Karen Beavers, Vice President Melanie Erbaugh, Treasurer/Recording Secretary Shane Cochrane, Dist. 4 Director Don Phillips, Dist. 2 Director Mike “Pineapple” Raymond, Dist. 5 Director Brian Rogers, and Dist. 1 Director Matthew Dick

**Members Absent:** Dist. 3 Director Mike Strawser and Past President Jack Liberator

A Quorum is present.

**Guests Present:** Executive Director Kat Sayre, Mike York

A motion was made by Brian R to approve the 2012 Board Retreat Minutes and seconded by Don P, and all approved.

A motion was made by Brian R to approve the 2012 Board Retreat Executive Meeting Minutes and seconded by Don P, and all approved.

**President Karen Beavers** Told Mike R he was missed at the Retreat. She asked if the new SOG’s approved at the retreat were sent to Dist. 2 Director Mike “Pineapple” Raymond – he confirmed that he received them.

We still have our 3<sup>rd</sup> ED Board Certified doctor for our Medical directorship - Dr. Dietrich was able to stay on plus we have Dr. Schumacher and Dr. Apesos. We are still waiting to find out from Matt dick if the person he contacted will become our legal advisor – since our previous one had to step down.

The new California Casualty contract was reviewed by the Board at the Retreat and approved. It goes in to effect November 1<sup>st</sup>, 2012.

**Dist. 1 Director Matthew Dick** mentioned the new PEARS [Pediatric Emergency Agreement Response System] (?) training for lay people

Shane reminded the group that we need to appoint the Past President annually and Brian R. made a motion to have Jack Liberator appointed again as the Past President for the upcoming year. Shane seconded the motion and all approved.

**Executive Director Kat Sayre** brought up that the Chaplain from the Ohio Fire Chaplains group – Bruce Borrow – will continue to do Chaplain Duty for us. We can give their organization a table at our conferences in return since they are also a 501 c (3) group.

Kat also mentioned that the Ohio Safety Congress pans are moving forward.

She also mentioned the most recent Magazine has been completed and is ready for distribution and a “Teaser Sheet” for the 2013 Summer Annual Education Conference is ready.

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Discussion was made on the use of the “Pink & Green Name Tags”. We have a couple of guest vendor people here at this conference; a guy from Miami Valley with Mike Callahan and Courtney from Good Samaritan in Dayton. Shane made a motion to give them lunch and CEU’s for their help with the conference, Mike R. seconded, and all approved.

Kat had talked to George S. from the Warren, Ohio area concerning the 2013 Spring Conference and he has been working on getting the donations again; so far looks like Trumbell Hospital and TEMS have put up \$1000.00 each. They are working on getting the classes nailed down by December 1<sup>st</sup>.

Kat has also been talking with Josh Tilton about holding the 2013 Fall Conference in the Muskingum County area – 3 places in Zanesville are being looked at. Kat and Josh are to meet in a couple weeks.

Mention has been made concerning having the next winter conference at an Off-site location or find a less expensive hotel. Brian Spangler has offered up Central Ohio Technical College as an option.

**Vice President Melanie Erbaugh’s** report is in and will be posted. Also she has donated a new label maker to the organization – needs a 501 c (3) form for her taxes. She also passed out the “Room Monitor” guidelines to be used for the Summer Conference [or other conferences if necessary]. All agreed they looked great.

Mel mentioned having the 2014 spring or Fall Conference in the Dayton area. She also reminded the Board to sit in on classes whenever possible. Lunch will be served in the Board Meeting room and people can sit in the class room and eat.

**Treasurer/Recording Secretary Shane Cochrane**, gave a quick rundown of the Treasurer’s report to be posted, mentioning the account balances; the current 5/3 Bank checking account balance is **\$5,880.52** as of the morning of October 19<sup>th</sup>, 2012. There are more monies due to deposit for this week per Kat. It will be a bit lower next week after paying for the hotel. The current 5/3 Bank savings balance is **\$9,822.62** as of the morning of October 19<sup>th</sup>, 2012, with more money due to come in today from our sales agent. Mike R mentioned that the Ohio FF Association is losing money on their use of the same Magazine sales, but it is due to the printing costs of their magazine.

Concerning the audits: the last Internal one Karen received the report and for the External Audit a paper from our CPA outlining the findings that no obvious discrepancies were found in the record review and to delve deeper would be very costly and do we want to spend that much money given the current positive financial standing of the organization.

Don P. made the motion to approve all three “Standing Motions” for expenses: Conference, Meeting, Ongoing, and Mike R. seconded all three. Vote was taken and all approved, motion carried

A discussion was held on starting the “Escrow [Capital]’ Account as proposed by the Budget Committee a little ahead of schedule, since we have the funds to do so. The Budget Committee had it set as \$100.00 per month placed in an account to use for bigger purchases. Shane made a motion to go ahead and set up the account at 5/3<sup>rd</sup> Bank now (start the monthly transfers in November). Brian seconded the motion and all approved. Shane stated he would go to the bank on Monday, October 22<sup>nd</sup> and get it started.

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**Dist. 5 Director Brian Rogers** report is in and will be posted. He discussed the upcoming One-Day Conference being held in his area in December. It is scheduled for December 8<sup>th</sup>. Part of the discussion is which station to hold it at #1 or #2. Station #2 has a nice training room, but smaller parking area, Brian will figure out the logistics with his chief. The classes are pretty much in place. Jack Liberator will be doing the morning stuff with START training and Sherri Kovak (sp?) will be doing some Pedi's classes in afternoon. [Denny Swick was unable to come]. Local physician may also present.

Guest Tom Shumate arrived.

There is a new helicopter service stationed near Brian's Station #1 who would like to do PR – they may also get involved with the One-Day Conference. Also have been some dog mauling's in the area that may generate a presentation and other pediatrics course needs. There is also a new Medflight station in Brian's area – Brian Hardin is the contact; may also contact them.

**Dist. 4 Director Don Phillips** report is in and will be posted. He had nothing else to add to report, other than he wanted to "Thank everyone for coming". Karen thanked Don and the Conference Committee for all their work. Mike York was the Conference Committee chair for the 2013 Fall Conference and Wayne Turner helped keep them on track. Bill Mehbod should be here tomorrow has two new members to join us.

**Dist. 5 Director Brian Rogers** discussed that he went to the State EMS Board meeting to check on NIMSYS. The meeting was very frustrating and disappointing. They did away with the EMSIRs Committee. Also confirmed the new rules are in effect – were voted on. He encouraged everyone to get a hold of their state legislators to help fight the misguided efforts of the Board.

Brian also mentioned that the Website is still an issue but is working on it. Mike R. said he has seen someone updating it some, thought it was Brian. Some have suggested we use a different web site group such as Weebly – a free service that is easy to use. Brian will talk with Bill Mehbod as suggested by Don P. and then go from there.

Shane mentioned the Facebook page is going well and we have 279 members on it. We need to find ways to get more members in our organization and on the webpage.

Mel has three (3) laser pointers for use.

Shane reminded everyone to on the Board to send him a picture to use for the Power Point upgrade – not enough available from the ones received from Keith Harrod.

Survival Shirts – idea from the power outage incident at the 2012 Summer Conference. Brian forwarded the e-mail of ideas on the lady he is working with. She is getting prices from her contractor. The choices were the ones with the lime green lettering on the back and the front with the red eyes.

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The Awards committee - Matt, Shane, Mike R., to look them over and possibly weed a few out. Mel E. made a motion for the Awards Committee to weed through the awards and eliminate them to a reasonable number of what we want. Don P. seconded the motion and all approved.

The new Memorial Service SOG will be posted on the posting table and Mel will meet with Sally to go over it with her.

Karen asked if anyone knew of ways to reduce printing costs. Don P. will check with Bill Mehbod if he has any ideas, such as getting the school kids to do them in a print class.

Karen discussed that we need to get the media in the area of a conference informed about our event. We can possibly appoint someone in the area or a member to take it on as a role.

Kat mentioned the coupon for the 2013 Summer Conference will be in the Magazine for EMS week.

We will have the Board Post-Conference meeting during the first class on Sunday, October 21<sup>st</sup>. The first timer's meeting will be held at 0945 on Saturday in the front of the classroom; the Membership meeting will be held after the last class on Saturday afternoon in the classroom; and the County Rep meeting will be at 1400 on Saturday in the front of the class room.

Karen mentioned we need to review the new California Casualty contract to see if it is okay prior to approving it. Brian will look it over while we continue the meeting.

Also, the 2013 Summer Conference itinerary is printed and here for us to review.

For the 2013 Winter Conference Jeff Ross and Brian Hagerman are going to be speakers and Dr. Schumacher is not.

Brian finished reviewing the Cal Cas contract. All seems in line. On page #4 it is mentioned the Organization gets 1% of the earned premiums donated to the group or \$1000.00 minimum. Also on page #8 is mentioned the dispute reconciliation and recourse procedure which keeps us out of it. Also, the dates are correct. Shane made the motion to accept the California Casualty contract as written. Brian seconded the motion and all approved. The contract effective date will be November 1<sup>st</sup>, 2012.

Motion to adjourn made by Mel E. and seconded by Shane and meeting adjourned at 18:05.